## NCDOT Sponsored Professional Development Hours Request

Note: This form should be submitted no later than 2 weeks prior to the seminar/course delivery date to insure return of PDH confirmation letter to course contact for distribution to participants. \* = Required Field Applicable Profession(s): X Civil Eng ☐ Surveying Planner or Other: (Check all that apply) Division Based Task Order Process/Environmental Analysis for Division Course/Seminar/Workshop Title: **Projects** Training Division Project Delivery personnel on on-boarding and Course Purpose & Objective: environmental analysis processes Is it a recurring course: ☐ Yes X No ☐ITRE ☐ NCSU ☐ AASHTO Presented by: X NCDOT (Check all that apply) FHWA ☐ NHI or Other: Instructor/Presenter Robert Stroup/Colin \*Name: Mellor Unit/Company: NCDOT 919-707-7133 rstroup@ncdot.gov \*Phone: 919-707-6139 \*Email: cmellor@ncdot.gov NCDOT Course Organizer/Contact (if different from Instructor/Presenter above) Name: same Unit (& Courier Service # if applicable: Phone: Email: Course Location City: Raleigh Facility: Webinar November 8 and 10. Date(s): | 2016 Approx. number of participants: 135 Course Length Approved PDHs: (completed by Hours: Days: CE's office) (Subtract time for all breaks, lunches, introductions, summaries, and unstructured question and answer sessions, and exams when calculating hours) Attach the Conference outline/agenda to this form (Send any course material to Angela Stahl.) DATE: 11/8//C REVIEWED BY: INGL APPROVED BY CHIEF ENGINEER - NCDOT